



## **NOTICE OF ABSENCE**

Membership Card No.       -     -     -

Dear Membership Services Manager,

I will be staying abroad for over 6 months and would like to request for Absent Membership.

I have read and agree to abide by the following Policy for Absent Membership which was approved at the General Committee Meeting held on 21<sup>st</sup> October 2020 as below:

### **1. Request for Absent Membership**

- 1.1 The Notice of Absence, duly completed and signed by primary member, must be submitted to the Membership Services Department. The Absentee status shall be effective from the date that the document was received.
- 1.2 The membership card/s in respect of Members and their dependents as well as the locker key/s (if any) must be surrendered.
- 1.3 The period of Absent Membership shall not be less than 6 consecutive months.

#### **1.4 Absent Members must contact the Membership Services Department every 12 consecutive months after the Absent Membership Status has been applied to process as follows:**

**1.4.1 To update contact details**

**1.4.2 To continue their Absent Membership Status**

**If the Absent Members fail to contact the Membership Services Department, their absentee status will be automatically reverted to active status and the subscription dues at the normal rate will be applied.**

- 1.5 During the absent period, an Absent Member is not entitled to:
  - 1.5.1 Visit or use the Club facilities
  - 1.5.2 Be introduced as a guest for sport facilities or as a guest at any F&B outlet
  - 1.5.3 Be invited to participate in sport tournaments as a guest.

### **2. Absent Membership Fees**

- 2.1 Effective from 1<sup>st</sup> January 2021, an Absent Member shall pay the absent dues at Baht 1,100 per month excluding VAT. The absent dues shall be charged through the statement of account in advance.
- 2.2 An Absent Member whose family members remain in Thailand during his/her absence shall be liable to pay the subscription dues at the normal rate.



## **2. Absent Membership Fees (Contd.)**

- 2.3 If an Absent member who has paid absent dues for a given period, returns to Thailand after having been absent for less than 6 consecutive months, the absent dues shall be adjusted to the subscription dues at the normal rate.

## **3. Reinstatement**

- 3.1 An Absent Member is entitled to reinstate his/her membership upon returning to Thailand by submitting the Notice of Return to the Membership Services Department together with copies of proven documents, i.e.:
- Passports with entry/departure stamps by Immigration Office, or
  - If a passport was not stamped upon entry/departure, the flight ticket or boarding pass with such Members' name must be submitted.
  - For any of the above, the certification letter of employment/education during the absent period must be provided.
- 3.2 Effective from 1st January 2021, where any Ordinary Member, Ordinary Ladies' Privileges, RBSC Polo Club Member, or RBSC Polo Club Ladies' Privileges holding absent indefinite status reinstates membership, such person will no longer remain the absent indefinite status. He/she shall only remain his/her status as an Active or Absent Member.

## **4. Fee on Reinstatement**

- 4.1 The subscription dues at the normal rate is subject to be charged from the date of arrival in Thailand. Should a member fail to produce the above document proof, the subscription dues at the normal rate will subject to be charged from the date of his/her departure from Thailand until the date of his/her return to Thailand.
- 4.2 On arrival in Thailand for a period of 7 days or more in a month, the subscription dues at the normal rate will subject to be charged, any amount which has already been paid by an Absent Member would be deducted.
- 4.3 If any of family dependents returns to Thailand, an Absent member must reinstate his/her membership and shall have to pay the subscription dues at the normal rate.
- 4.4 If the period of Absent Membership is less than 6 consecutive months, the subscription dues at the current normal rate will subject to be charged retroactively where the Absentee Membership status has been applied.

## **5. Penalty for Breaching Policy for Absent Membership**

With immediate effect, if Absent Members or any of family dependents were found to visit or use the Club without reinstatement, the followings shall be applied:

- 5.1 The "Absentee" status shall be automatically reverted to "Active" status effective from the date entering the Club.



## 5. Penalty for Breaching Policy for Absent Membership (Contd.)

- 5.2 Applicable subscription dues plus 7.5% interest rate (per Civil and Commercial Code No. 7) will subject to be charged retroactively where the Absent Membership has been applied if such person fails to submit evidence over the time staying abroad within 30 days from the date entering the Club.

Any amount which has already been paid as an Absent Member would be deducted.

I herewith provide the followings for the Club's information:

- My absent period will be effective from \_\_\_\_\_ to \_\_\_\_\_
- My contact details during such period are as below:

Address: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

- In case of emergency, please contact:

Name: \_\_\_\_\_

Mobile: \_\_\_\_\_

Relationship: \_\_\_\_\_

Email: \_\_\_\_\_

**\*\*\*I herewith agree that the absentee status shall be effective from the date that the following documents and items was received by the Club:\*\*\***

- **The flight ticket or boarding pass**
- **The membership cards of myself and my dependents (if any)**
- **The locker keys (if any) for Locker No. .... at the RBSC / the RBSC Polo Club**

Member's Signature \_\_\_\_\_

Name in block letter \_\_\_\_\_

Date \_\_\_\_\_